Welcome to Conexus!

HELPING AGENCIES WITH THEIR POST-EIS ACQUISITION ACTIVITIES

As an agency Contracting Officer (CO) or Contracting Officer Representative (COR) for the General Services Administration (GSA) Enterprise Infrastructure Solutions (EIS) contract, you may be aware that there are many EIS contractor deliverables that are sent to GSA's new system called Conexus. Conexus was built to support agencies that are purchasing telecommunications services from the EIS contract.

Whether or not you are an active Conexus user, as a CO/COR, your contact information will be loaded into Conexus. This information comes from your agency's awarded task order(s) via the task order awardee and the Network Hosting Center (NHC). As such, you will start to receive auto-generated notifications from the Conexus application for various purposes such as service order deliverables, billing deliverables, invoice deliverables, etc. These auto-generated notices come from a "usda.gov" email account. This is because the GSA-owned system is hosted at a USDA cloud service.

HIGH-LEVEL CONEXUS USES

- View agency task order award information such as CO/COR information, task order award date and period of performance, task order ceiling amount, awarded Contractor Line Item Numbers (CLINs), awarded locations or jurisdictions (if included on the task order), and any task order-specific Key Performance Indicators if different than the base EIS contract. All of this information is loaded and viewable within the Conexus application.

- Assign Conexus roles and permissions to view and edit functional areas within the application.

- Place and track service orders within Conexus.

- View inventory.

- View contractor invoice files in a logically displayed manner.

- Review Conexus-generated billing invoice dispute recommendations, no matter if the service order is placed within Conexus or outside of Conexus.

- Track submitted disputes to closure.

REGISTRATION AND CONTACT INFORMATION

- Register for and access GSA Conexus at https://conexus.gsa.gov

- To learn more about Conexus, contact the Conexus Management Team at conexus@gsa.gov

- For the Conexus Helpdesk, send an email to conexus.help@gsa.gov